

Cottonwood Grille

Application for Employment

PERSONAL INFORMATION

Date: _____

Name: _____

Present Address: _____

Permanent Address: _____

Phone Number: _____ Are you over 16? _____ Over 19? _____

EMPLOYMENT DESIRED

Position: _____ Date Available: _____ Desired Wage: _____

Currently Employed? _____ If yes, where? _____

May we inquire of your present employer? _____

Referred By: _____

EDUCATION

	<u>Name/Location</u>	<u>#yrs</u>	<u>Grad?</u>	<u>Subjects Studied</u>
High School	_____	_____	_____	_____

College	_____	_____	_____	_____
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Trade, Business or Correspondence School	_____	_____	_____	_____
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GENERAL

Scheduling Limitations: _____

Special Skills: _____

Hobbies & Activities: _____

What can you offer to Cottonwood Grille? _____

Have you ever been convicted of a felony? _____

FORMER EMPLOYERS

(List below last three employers, starting with the most recent)

<u>Date (Mo/Yr)</u>	<u>Name & Address</u>	<u>Salary/ Position</u>	<u>Reason for Leaving</u>
Start: Finish:			
Start: Finish:			
Start: Finish:			

PROFESSIONAL REFERENCES

<u>Supervisor</u>	<u>Phone #</u>	<u>Business Name</u>	<u>Years Acquainted</u>
1			
2			
3			

“I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and , if I am employed, my employment may be terminated at any time. I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time at either my or the company’s option. I also understand and agree that the terms and conditions of my employment may be changed, with or without notice, at any time by the company. I understand that no company representative, other than it’s General Manager or Director of Operations, has any authority to enter into any agreement for any specific period of time, or to make any agreement contrary to the foregoing.”

Date: _____ Signature: _____

Do not write below this line

Interviewed by: _____ Date: _____

Remarks: _____

